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Approved For Release 2000/09/14 : CIA-RDP86-00244R000100020002-2
July 1971

INDEX

BUILDING PLANNING STAFF - FILES

I. Building Planning Staff Administrative

A. Administration General

1. Historical Highlights
2. Legal
3. Mission, Organization, and Functions
4. Policy and Guidance
5. Procedures

B. Employee Bulletins and Administrative Notices

C. Finance and Budgeting

1. Annual Program

D. Logistics

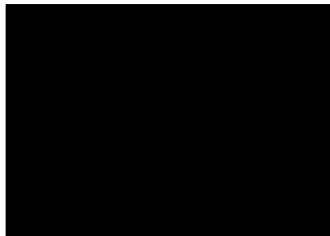
1. BPS - Office Equipment and Material
2. BPS - Office Space
3. BPS - Transportation

E. Objectives and Accomplishments

F. Personnel

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

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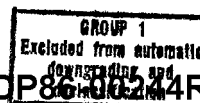
G. Public Interest

1. Congressional
2. News Clippings

H. References, Books, Periodicals, Etc. (Procurement Action and Holdings)

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- I. Registry and Records Management
 - 1. BPS File Indexes
 - J. Security
 - K. Working Groups and Committees
 - 1. Agency Committees
 - a. Building Planning Assistants
 - b. Building Planning Coordinators
 - c. Directing Committee
 - 2. Congressional Committees
 - 3. Emergency Planning/Civil Defense
 - 4. Environmental Councils
 - 5. GSA Organization (Central Office)
 - 6. GSA Region 3
 - 7. Metropolitan Washington Council of Governments and National Capital Planning Commission
 - 8. Virginia Planning Bodies
- II. DCI, Directorates, and Independent Offices
- A. Director of Central Intelligence (DCI), Office of
 - 1. DCI - Executive Director-Comptroller
 - 2. DCI - Planning, Programming and Budgeting, Office of (PPB)
 - 3. DCI - National Intelligence Programs Evaluation (NIPE)
 - 4. DCI - Agency Fine Arts Commission
 - B. Independent Offices
 - 1. Office of General Counsel
 - 2. Office of Legislative Counsel
 - 3. Office of Inspector General
 - 4. Office of National Estimates
 - C. Deputy Director for Intelligence (DDI), Office of
 - 1. DDI - Central Reference Service (CRS)
 - 2. DDI - Domestic Contact Service (DCS)
 - 3. DDI - National Photographic Interpretation Center (NPIC)
 - 4. DDI - Office of Basic and Geographic Intelligence (OBGI)

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D. Deputy Director for Plans (DDP), Office of

1. DDP - Missions and Programs Staff (MPS)
2. DDP - Operational Services (OPSER)
3. DDP - Technical Services Division (TSD)

E. Deputy Director for Support (DDS), Office of

1. DDS - Support Services Staff (SSS)
2. DDS - Office of Communications (OC)
3. DDS - Office of Finance (O/Fin)
4. DDS - Office of Medical Services (OMS)
5. DDS - Office of Personnel (OP)
6. DDS - Office of Security (OS)
7. DDS - Office of Training (OTR)
8. DDS - Office of Logistics (OL)
 - a. Personnel and Training Staff (P&TS)
 - b. Planning Staff (PS)
 - c. Security Staff (SS)
 - d. Logistics Services Division (LSD)
 - e. Printing Services Division (PSD)
 - (1) Graphic and Visual Aids
 - f. Real Estate and Construction Division (RECD)
 - (1) Properties occupied by CIA
 - (2) RECD Staff Meeting Notes
 - g. Supply Division (SD)
 - (1) Central Depot - [REDACTED]

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F. Deputy Director for Science & Technology (DDS&T), Office of

1. DDS&T - Special Projects Staff (SPS)
2. DDS&T - Office of Computer Services (OCS), including Computer Space Planning
3. DDS&T - Office of Scientific Intelligence (OSI)
4. DDS&T - Office of Special Activities (OSA)
5. DDS&T - Office of Special Projects (OSP(EOI/RTRO))

III. Subject File

A. Communications

1. Data Information
2. Secure Voice
3. Support Information Processing System (SIPS)
4. Telephones
5. Teletype
6. Television

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B. Construction

1. A&E Preparation
2. Fire Protection/Sound Control
3. Garage
4. Garden Offices
5. Partitions
6. Printing Services Building Addition
7. Sub-Surface

C. Costs

1. Restoration Costs

D. Employee Services

1. Credit Union/Insurance
2. EAA
3. Employee Center
4. Gymnasium
5. Pool

E. Food

1. Cafeterias
2. Concessions (GSA/Agency)

F. General Plans and Projections

1. Building and Engineering Systems
2. Bureau of Public Roads (BPR) Land
3. Master Plans
4. Operations Systems, Techniques, and Equipment
5. Site Selections

G. Information Handling

1. Computer Developments and Applications
2. Research/Retrieval
3. Storing

H. Personnel - Agency

I. Requests and Recommendations

1. Beneficial Suggestions

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J. Savings

K. Security

1. Audio Countermeasures
2. Building Security - Total
3. Devices and Techniques (alarms, locks, intercoms, containers, controls)
4. Investigations
5. Requirements (vaults, secure areas, soundproofing, grills, lighting, fencing, windows)
6. Safety

L. Site Development

1. Mapping
2. Photography
3. Plans/Schematics

M. Space

1. Conference/Briefing Space
2. Planning
3. Requirements
4. Space Saving and Component Consolidation
5. Studies

N. Transportation

1. External
 - a. Other
 - b. Parking
 - c. Rails - Agency/State - Metro
 - d. Roads - Agency/State - Including Vehicles
 - e. Walks
2. Internal
 - a. Elevators/Escalators
 - b. Garage
 - c. Other Conveyors
 - d. Pneumatic Tubes

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O. Utilities General

1. Air Conditioning (HVAC)
2. Gas/Propane
3. Light
4. Pollution - Air and Water
5. Power
6. Sewer
7. Trash/Waste
8. Water

IV. BPS - Reports

- A. Annual and Semiannual Reports
- B. BPS Weekly Reports - 1971
- C. Special Reports
- D. Weekly Activity Reports 1971

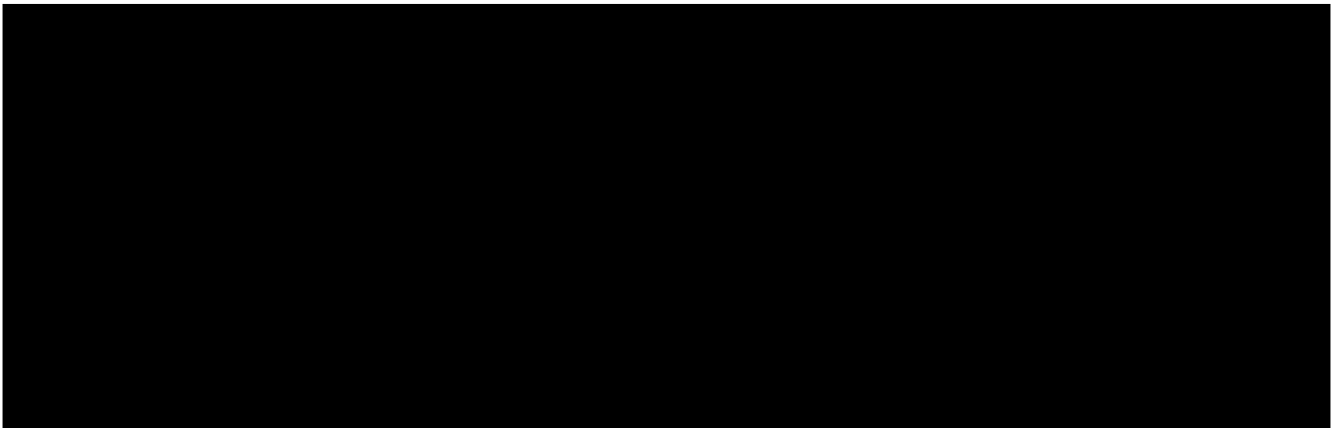
V. Miscellaneous

- A. Extra-Curricular Activities
- B. Move Costs, Timing & PERT Charts

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